



ISTITUTO ADVENTISTA
FIRENZE

Student Guide

VILLA AURORA

DiLCAI

ITALIAN LANGUAGE COURSE

LIST OF COURSES, ACADEMIC POLICIES, AND
RULES AND REGULATIONS OF LIFE ON CAMPUS

A. Y.
2020
2021



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Istituto Avventista

MISSION STATEMENT

THE ISTITUTO AVVENTISTA DI CULTURA BIBLICA IS AN ADVENTIST EDUCATIONAL CENTER INSPIRED BY THE HIGHEST CHRISTIAN VALUES. ITS ACTIVITIES OF STUDY AND RESEARCH, IN AUDITUS TEMPORIS, ARE DESIGNED TO REFLECT ON **LIFE** AND TO PROCLAIM THE **FAITH** OF THE EVERLASTING GOSPEL, TO NOURISH **HOPE** IN THE COMING KINGDOM OF GOD, TO LEARN AND INCARNATE **LOVE** WITHOUT RESERVE OR DISCRIMINATION, FOR A CHURCH ATTENTIVE TO THE NEEDS OF THOSE WHO ARE THE MOST WEAK AND FOR A MORE JUST SOCIETY.

MESSAGE FROM THE PRESIDENT



Dear students,

Welcome. We were waiting for you.

You pondered about this journey for a long time, than you had to prepare it with care, in detail; you had to work hard to get all the useful information to reach Villa Aurora.

You had to undergo the prevention for covid-19... that has complicated considerably your planning. You are incredibly tenacious and determined. Congratulations!

We want to do all our best to meet your best expectations. The Villa Aurora campus will be your family for the next months, do not hesitate to make manifest your needs and your necessities, we will examine them very carefully. We also want to take care of your spiritual experience, so that this time spent in Italy can also represent for you an opportunity to deepen your understanding of human, cultural and religious roots that constitute your identity.

The DiLCAI, led by the director Maria Antonietta Riviello and her qualified and bubbly team of teachers will be at your disposal to facilitate your learning processes and your familiarization with the Italian and the European culture.

The deans, Melissa and Silvio, will be close to you in your dorms and in your experience on campus; they will guide you and welcome you at the best of our abilities.

"The journey is and exchange between what we bring and what we pick up elsewhere, where we hope to find pieces of us, scattered around the world. Recognize ourselves in a glimpse, in a thought not yet expressed, even in an unknown face or in an adventure that brings us to the limit, to cross the borders of what we thought we knew and to go beyond our own awareness."

I therefore wish you a happy stay and an exciting journey.

Warmly,

Davide Romano
The President



PLANNING ACADEMIC YEAR

	SETTEMBRE	OTTOBRE	NOVEMBRE	DICEMBRE	GENNAIO '21	FEBBRAIO	
1	M	G	D 7/1 - Musei gratuiti	M	V	L	1
2	M	V	L MILANO	M	S	M	2
3	G	S Opening Ceremony	M	G	D	M	3
4	V	D	M	V	L	G	4
5	S	L	G	S	M	V	5
6	D	M	V	D 12/1	M	S	6
7	L	M	S	L	G	D 5/2	7
8	M	G	D 8/1	M	V Inizio II Trim	L	8
9	M	V	L ACETAIA & FERRARI	M	S	M	9
10	G	S	M	G	D 1/2	M	10
11	V	D 5/1 - fine quarantena	M	V	L Inizio II Trim online	G VENEZIA per il CARNEVALE	11
12	S	L LE CINQUE TERRE	G	S	M Lezioni online	V	12
13	D	M Inizio Lezioni in presenza	V	D 13/1	M Lezioni online	S	13
14	L	M	S	L	G Lezioni online	D 6/2	14
15	M	G	D 9/1	M	V Lezioni online	L	15
16	M	V Pomeriggio: Ritiro spirituale	L	M	S	M	16
17	G	S Ritiro spirituale	M	G	D 2/2	M	17
18	V	D Ritiro spirituale	M	V Vacanze Natale DiLCAI	L Inizio lezioni presenza	G	18
19	S	L	G FIRENZE	S	M	V	19
20	D 1/1	M	V	D	M	S	20
21	L Orientamento online	M NAPOLI	S	L Collegio docenti DiLCAI	G	D 7/2	21
22	M Orientamento online	G COSTIERA	D 10/1	M	V	L	22
23	M Orientamento online	V CAPRI	L	M	S	M	23
24	G COLLEGIO	S POMPEI	M Esami I Trimestre	G	D 3/2	M RAVENNA & BOLOGNA	24
25	V Arrivi DiLCAI	D CASERTA	M Esami I Trimestre	V	L ASSISI & PERUGINA	G	25
26	S Arrivi DiLCAI	L	G Thanksgiving	S	M	V	26
27	D Arrivi DiLCAI	M	V Vacanze Natale ACA	D	M	S	27
28	L Inizio lezioni online	M	S	L	G	D 8/2	28
29	M	G	D 11/1	M	V		29
30	M	V SIENA	L	M	S		30
31		S		G	D 4/2		31

	MARZO	APRILE	MAGGIO	GIUGNO	LUGLIO	AGOSTO	
1	L	G Vacanze Pasqua	S	M	G	D Corso laici	1
2	M	V	D 7/3	M	V	L	2
3	M	S PASQUA	L VERONA & SIRMIONE	G	S	M	3
4	G	D 3/3 - PASQUETTA	M	V	D 3/	M	4
5	V	L	M	S	L	G	5
6	S	M	G	D	M	V	6
7	D 9/2	M	V	L	M	S	7
8	L	G	S	M	G	D	8
9	M	V	D 8/3	M	V	L	9
10	M	S	L	G	S	M	10
11	G	D 4/3	M	V	D 4/	M	11
12	V	L	M	S	L	G	12
13	S	M	G	D	M	V	13
14	D 10/2	M	V WEEKEND DI CHIUSURA	L Collegio	M	S	14
15	L	G	S	M	G	D Corso laici	15
16	M	V pomeriggio - Ritiro spirituale	D 9/3	M	V	L	16
17	M Esami II Trimestre	S Ritiro spirituale	L Esami III Trimestre	G	S	M	17
18	G Esami II Trimestre	D 5/3 - Ritiro spirituale	M Esami III Trimestre	V Arrivi DiLCAI	D 5/	M	18
19	V PISA & LUCCA	L	M Esami III Trimestre	S Arrivi DiLCAI	L	G	19
20	S	M	G SICILIA	D 1/ - Arrivi DiLCAI	M	V	20
21	D 1/3	M	V SICILIA	L Test & Registration	M	S	21
22	L Inizio III Trimestre	G	S SICILIA	M LE CINQUE TERRE	G	D	22
23	M	V	D 10/3 - SICILIA	M Classes start	V	L	23
24	M	S	L SICILIA	G	S	M	24
25	G ROMA	D 6/3	M SICILIA	V	D 6/	M	25
26	V ROMA	L	M SICILIA	S	L	G	26
27	S	M	G SICILIA	D 2/	M	V	27
28	D 2/3	M	V	L	M	S	28
29	L	G	S	M	G	D	29
30	M	V	D 11/3	M	V Partenze DiLCAI	L	30
31			L Partenze Dilcai		S	M	31



Spiritual Master Plan

Spiritual Master Plan



Spiritual Master Plan Committee (SMP)

The committee prepares and monitors the implementation of the SMP. It is made up of: President D. Romano, Secretary S. Nunes, Dean M. Arceo, Assistant dean R. Vervloet Dalmam, Dean of the Theology department S. Scuccimarri, Director of the Language department M.A. Riviello, Student representative of the Theology department, **Pastor of the Florentine Church L. Faedda.**

Committee of Social and Spiritual activities

The committee works for the effective of the SMP.

It includes: Chaplain S. Nunes, Dean M. Arceo, R. Aquino, R. Vervloet Dalmam, Student representative of the Theology department.

MOTTO AND SPIRITUAL OBJECTIVE FOR THE
ACADEMIC YEAR 2020-2021

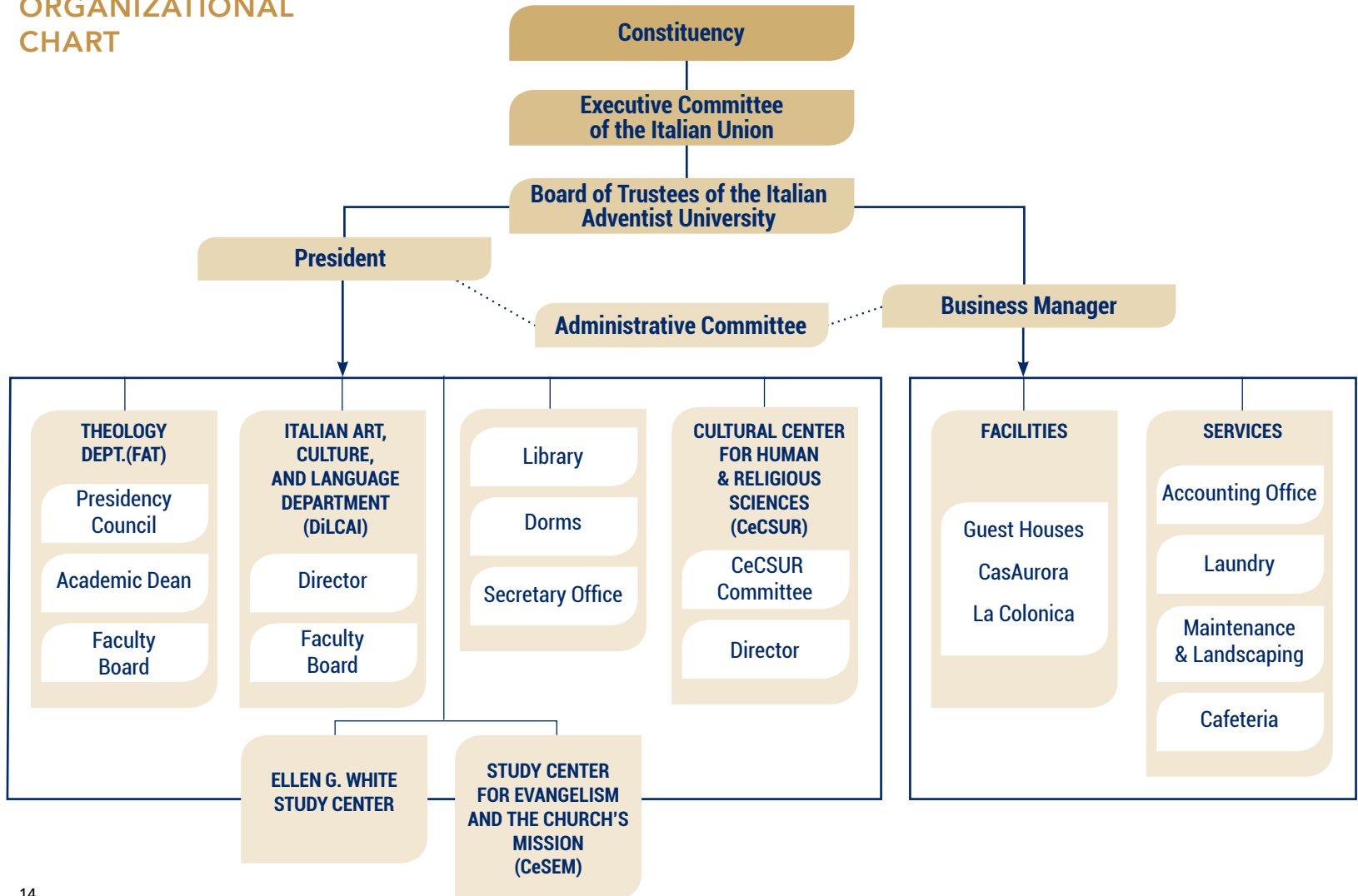
“I WILL GO – Send me”

This cycle of 8 in-depth meetings (Sabbath evening at 17:00 - 18:30) offers a privileged occasion for the exchange of experiences “confronting lives”, for the personal growth and self-awareness, as humans and in a Christian perspective. Below, the calendar of the meetings and the main themes that will be addressed.

Spiritual Master Plan

Date	Theme	Guests
16 January 2021	The mission is above all a commitment of God	Hanz Gutierrez & S. Scuccimarri
6 February 2021	The individual and the ecclesial community. The end of a long story?	F. Alma & Lidia Maggi
13 February 2021	Church/world relationship: mission impossible?	Davide Romano & Enrico Benedetto
6 March 2021	Historical and biographical dimension of the mission	Ilenia Goss & Tiziano Rimoldi
27 March 2021	The mission as an announcement of the eternal gospel	Paolo Ricca
24 April 2021	The political dimension of the mission	Davide Romano & Piero Stefani
8 May 2021	Mission and prophecy: a difficult coexistence	Nestor Petruk & H. Gutierrez
22 May 2021	The mission in family. The most difficult?	Mariarosa Cavalieri & Daniela Turco

ORGANIZATIONAL CHART







DILCAI

MISSION STATEMENT

AS PART OF THE OF THE ITALIAN ADVENTIST UNIVERSITY, THE DILCAI IDENTIFIES ITSELF WITH THE GLOBAL MISSION OF THE SEVENTHDAY ADVENTIST CHURCH. OUR MAIN PURPOSE IS TO FACILITATE OUR STUDENTS' GLOBAL GROWTH BY CONTINUALLY PROVIDING THEM WITH ENRICHING OPPORTUNITIES FOR INTERACTION WITH PEOPLE DIFFERENT FROM THEMSELVES. THIS IS ACCOMPLISHED IN A PRIVILEGED CONTEXT WHERE THE PURSUIT OF ACADEMIC EXCELLENCE IS IN THE FOREFRONT. IN THIS CRUCIAL AND CHALLENGING ENDEAVOR THE FORMAL AREAS THAT STUDENTS LEARN AND GAIN NEW EXPERIENCES IN ARE: LANGUAGE, ART AND CULTURE. BUT BOTH BEYOND AND WITHIN THEIR ACADEMIC EXPERIENCES, WE AIM IN EVERY WAY TO BE THE STUDENTS' «HOME AWAY FROM HOME». THIS COMES ABOUT BY CARING FRIENDSHIPS AND SINCERE CHRISTIAN FELLOWSHIP. BASED ON DECADES OF EXPERIENCE, WE CAN JOYFULLY AND CONFIDENTLY ATTEST THAT THE TIES FORMED HERE DON'T END WHEN STUDENTS LEAVE OUR CAMPUS BUT LAST A LIFETIME.



Academic Rules

Academic Rules

All information contained in this booklet **MUST BE READ**. Please keep it for further reference since you will need it during your stay at Villa Aurora.

Registration

Each student must take their passport to the registrar's office so that they can start the process of the resident's permit. This year we will ask you for your passport and ACA documents to give to the secretary. Photocopies of the passport will be made, after which the original will be returned to the student. Personal photocopies of the passport can be made too. Important documents and other valuable objects may be deposited in a safe. The University, however, is not accountable for any theft that takes place in the dorm rooms, so do not take any unnecessary risks. Students are encouraged to lock their rooms when they leave

Orientation

The first day of school is usually dedicated to the students' orientation, this year due to the particular circumstance it has been decided to have the orientation online, a week prior to the students' arrival on campus.

After the mandatory 2-week quarantine students will have an in person orientation where we will talk more about the life on campus, rules and policies, and what is expected of the student.

Academic Rules

Interviews

Students are required to meet with the director at the beginning of the school year to look over the prerequisites of different classes and to plan their year in order to avoid misunderstandings or conflicts on the way to reaching their goals. This interview will give students who are interested in a minor or major (from participating universities) an opportunity to discuss a specific course of studies with the Director.

Students then will be interviewed by the language teachers to have better understanding of the interest of the students about the language, their goals, and to know more about their needs. This interview also helps the teachers to form the different language class groups.

**** There will be a sort of mid-term test a month after classes start which will be the same for all groups to evaluate the students language level and rearrange the groups if necessary.***

Didactic material (books, folders)

Students will receive the following material: Books, notebook, one folder containing two informative booklets (Academic Policies and Rules and Regulations for Life on Campus) which must be read closely, a card with useful phone numbers (we advise students to always carry this to reach one of the staff members if needed), the lessons timetable for the term, forms to be signed, and other information. During the 2 weeks of quarantine, and whenever a student is sick or shows symptoms of Covid, classes will be held on the Google Classroom platform. Students will receive more information during the online orientation.

Worships

Classes begin at 8.00 every morning and a morning worship is held every day at 8.50. These 10 minutes of the day will be dedicated to a brief worship including students' personal experiences,

Academic Rules

songs, and administrative announcements. It is best to begin each day dedicating some time to spiritual life. **Students' presence is mandatory.** The worship will take place in Aula 22 on the first floor of the school building on the ground floor of the school building. Students will lead out the morning worship following a rotating schedule that will be posted at the beginning of each quarter. As stated above worship is required. This will be part of your Language grade, therefore every three absent worships will be equal to one absence in your Language course. Every three tardies to morning worship will be equal to one absence in worship.

Every Monday evening at 7:45 pm we will have a school wide worship. It is important to attend these worships in order to enrich your spiritual life here at Villa, to get to know others attending Villa, and because important information may be given out. **Students' presence is mandatory,** attendance will be taken. Every two worships a month missed will result in disciplinary action.

Fundamental Classroom Rules

Behavior: Because this is a Christian school we ask students to practice proper behavior in harmony with the principles of the University. Both teachers and classmates should be treated with respect. We ask students not to eat or chew gum during the lesson as it restricts proper pronunciation. Only water is allowed!

Program of the course: During the first lessons, when needed, teachers will present a syllabus for the course and inform students the course requirements.

Punctuality: is expected and appreciated.

Break

There will be a 15 minute break at 10.40 am every day.

Academic Rules

Electronic devices

Computers, iPads, and cell phones cannot be used in class unless it is allowed by the teacher, as it does not aid you in learning the lesson.

Homework

Students must complete their homework on time in preparation for that day's lesson. Homework will be checked for completion in class, and the correct answers will be given. If students require a more in-depth explanation outside of class, teachers will be available to help during tutoring hours. A timetable for each teacher's availability outside school will be posted.

Tests

Test dates will be posted on the main bulletin board during the first week of classes. Since language is constructed using the building blocks of grammar, material from previous lessons will be present along with new material on each exam. Students who are not present on the day of the test will receive an 'F'.

**In case of illness, verified by the deans, teachers will evaluate the case and they will decide if the test can be rescheduled or not.*

**Special cases can be discussed with the teachers before the scheduled date.*

Exams

Depending on the course, these exams may be unit exams or they may cover all information presented that quarter. More information about the exams will be found on the board.

Academic Rules

Final grades

For most courses the grades will be given according to the syllabus and according with the teacher's discretion, considering the performance of the student including participation and punctuality. Final grades for grammar, conversation, and some other courses are calculated this way:

Grammar:

20% homework, attendance, and behavior

40% tests

40% final exam (part I: reading and listening= 50% + part II: grammar= 50%)

Conversation:

20% attendance and behavior

30% active participation in the various activities

50% final exam

Absences

The following absence policy applies to all classes regarding the Italian language (grammar, composition, etc.). All other classes have their own policy which will be outlined in the course's syllabus.

The learning environment for a language is a little different than what most students may be used to. While the students' presence in classes at their home university may be inconsequential, here it is quite the opposite. Students learn as a team within their groups and the teacher, while always pushing them to succeed and continue learning, ultimately follows the pace of the class. Thus, students that are continually absent and/or unprepared hurt not only themselves, but also hinder their

Academic Rules

classmates as the teacher must use class time to re-explain material that has already been covered. With this in mind, the absence policy is as follows:

- Absences up to 20% of the total hours of the course are tolerated as long as students catch up for what they have missed. For example, if a course meets for 30 hours during the trimester, this means that six hours are tolerated. **NOTE:** an absence on a day with two hours of the same class will result in two absences for that class.
- For courses that meet 12 hours or less per quarter, students can **ONLY** miss **ONE** class (more details will be provided in the syllabus).
- **It is the student's job** to get the information on the lesson missed, homework assigned, and to keep up with the class. If the student returns to class unprepared then the absence will not be excused and will affect their grade.
- Three (3) tardies are equal to one (1) absence.
- After 5 minutes students will be considered tardy and after 15 minutes they will be considered absent.
- Each absence beyond 20% of the total course hours will lower the grade component encompassing attendance by a letter grade (e.g. A to A-).
- If students are absent for over 50% of the entire course, they will fail the course. This policy also applies to non-language classes.
- **Students are expected to keep track of their absences**
- **We ask students to please be mindful of planning personal trips during tests, exams, and special events on campus (see the year schedule).**



Registrar

COURSE POLICIES

Registrar / Course policies

Full Time Student Requirements

Students must take a minimum of 12 (and a maximum of 18) credits each trimester to be considered full time. Because of ACA regulations, we cannot guarantee that credits above 18 will be accepted by the respective schools.

If students wish to take more than 18 credits, they must provide Villa Aurora with a written permission from their university registrar, to avoid having those credits renounced by their school upon their return. This written approval will be attached to the transcript.

It is recommended that students take at least 15 credits, and not the minimum of 12 credits. Students that take only 12 credits, risk losing their full time status if they fail a class due to unforeseen events such as absences for sickness or other circumstances, **this may have some effects such as losing student loan funding.**

Add/Withdraw Policies

If a student wishes to drop or withdraw from a course, they must first inform the instructor, the director, and then also the assistant to the director who will then record the students' withdrawal on the necessary documents.

Students can withdraw from any course within the first 2 weeks of classes with no further consequences. However, withdrawals within 6 weeks of classes will automatically receive a "W". After 6 weeks, the grade for any withdrawal will be an "F". Withdrawals must be discussed on a case-by-case basis with the professor and director. If a student wishes to join a course already in session, they must first obtain permission from the course instructor to see if it is still possible to do and then inform the Language Department Director. This must take place within the first weeks of the trimester.

Elective Courses

An elective course will not be offered unless there is a MINIMUM of 5 students signed up for it or if there is a special need.

When a course, whether required or elective, is CROSS-LISTED, please indicate to your instructor and the DiLCAI's director your credit preference (HIST, ART, HMEC, LITT, etc.)

Auditing Courses

After reaching the required minimum of 12 credits, students may choose to audit (AU) existing elective classes for no academic credit. Students may only audit a course from the beginning of the class within the add/withdraw time period, and not as a mid-quarter option. The attendance policy still applies just as if it was taken for regular credit, however homework and tests will not be required. (See pg. 10, "Absences")

Students who are already taking 18 credits will still be allowed to audit elective courses but they will be asked to pay out of pocket for the material used in class and for any additional activities such as museum visits.

Additional Certification

At the end of the year students will have the possibility to take a state-certified exam (PLIDA) recognizing their knowledge of the Italian language.

Students who wish to take advantage of this opportunity are required to attend all the preparation classes offered during the second and third quarter.

The PLIDA (Progetto Lingua Italiana Dante Alighieri) certificate is an official Diploma issued by the Società Dante Alighieri under an agreement with the Ministry of Foreign Affairs and with the academic approval of the "La Sapienza" University of Rome. The PLIDA is also recognized by the

Registrar / Course policies

Ministry of Labor and Social Policies and by the Ministry of University and Research as a qualification for the facilitated university enrollment of foreign students.

There are 6 levels, from elementary to advanced.

Almost every one of our students in the past has passed their respective level. Usually students take anywhere from A2 to C1. B2 or C1 will allow most students to waive the language requirement to enroll in Italian Universities. These levels have been established by the European Union.

- A1 Beginning Italian
- A2 Elementary Italian

- B1 Fundamental Italian
- B2 Advanced Italian

- C1 Professional Italian
- C2 Mother language (Mastery)

Course

PREREQUISITES

Course/ prerequisites



THE DILCAI'S GOAL IS TO PROVIDE STUDENTS THE OPPORTUNITY TO FULFILL THEIR ACADEMIC NEEDS AND INTERESTS. FOR THAT REASON, THE DEPARTMENT GIVES STUDENTS TWO DIFFERENT OPTIONS TO PLAN THEIR ACADEMIC YEAR AT VILLA AURORA:

1. LANGUAGE EMPHASIS:

for those who wish to deepen their Italian language knowledge or students wanting to obtain a minor or a major in International Studies with emphasis in Italian if they're offered by their home school.

2. ART EMPHASIS / GENERAL EDUCATION EMPHASIS:

for those who wish to get a minor in art or want to take advantage of the art electives and the many general education courses. Students who choose this option may not be able to follow the same rhythm of the students who choose the language emphasis.

THE TEXTBOOK USED BY THE DEPARTMENT FOLLOWS THE EUROPEAN FRAMEWORK (WHICH LEVELS ARE A1, A2, B1, B2, C1, C2), THEREFORE THE DILCAI HAS ESTABLISHED THE FOLLOWING PREREQUISITES TO MOVE ON TO NEXT LEVEL.

GRAMMAR AND CONVERSATION PREREQUISITES

ELEMENTARY LEVEL = Book "*Spazio Italia*" Vol. 1 level A1

Units 1 - 4	ITLN 151
Units 5 - 7 + " <i>Facciamo il punto</i> "	ITLN 152
Units 8 -10 + " <i>Facciamo il punto</i> "	ITLN 153

Course / prerequisites

INTERMEDIATE LEVEL = Book "*Spazio Italia*" Vol. 2 A2

Units 1 - 4	ITLN 251
Units 5 - 7 + " <i>Facciamo il punto</i> "	ITLN 252
Units 8 -10 + " <i>Facciamo il punto</i> "	ITLN 253

ADVANCED LEVEL = Book "*Spazio Italia*" Vol. 3 B1

Units 1 - 4	ITLN 351
Units 5 - 6 + " <i>Facciamo il punto</i> "	ITLN 352
Units 7 - 8 + " <i>Facciamo il punto</i> "	ITLN 353

COMPOSITION PREREQUISITES

ELEMENTARY LEVEL

Units 1-8	(Book " <i>Spazio Italia</i> " Vol. 1) for	ITLN 162
Units 1-10	(Book " <i>Spazio Italia</i> " Vol. 1) for	ITLN 163
An average of B+ in Italian Grammar		

INTERMEDIATE LEVEL

Units 1- 7	(Book " <i>Spazio Italia</i> " Vol. 2) for	ITLN 262
Units 1-10	(Book " <i>Spazio Italia</i> " Vol. 2) for	ITLN 263
An average of B+ in Italian Grammar		



Available courses

Available courses

1.

REQUIRED COURSES FIRST QUARTER

Livello Elementare / Elementary level

ITLN 111 Phonetics (1qh)

ITLN 151 / 152 / 153 Elementary Grammar (5qh)

ITLN 181 / 182 / 183 Elementary Conversation (3qh)

Livello Intermedio/ Intermediate level

ITLN 111 Phonetics (1qh)

ITLN 251 / 252 / 253 Intermediate Grammar (5qh)

ITLN 281 Intermediate Conversation (2qh)

ITLN 162 / 163 Elementary Composition (2qh)

If necessary

ITLN 190 Intensive Italian Review I (6qh)

In order to move from one level to another students must complete the requirements included in the program.

Available courses

1.

ELECTIVE COURSES FIRST QUARTER*

HIST/LAW 345 History of Church-State Relations Throughout Europe (2qh)

ITLN/LITT 360 Italian Culture in British and American Literature (2qh)

ITLN/ART 172 Italian Fine Arts and Monuments (1qh) °

ART/HIST/ITLN 335 History of Italian Art (2qh)

RELB/ITLN 341 World Religions (1qh)

ART 321 Fashion Design (2qh)++

ART/HMEC 315 The Art of Tailoring (1qh)

ART 311 Decorative Techniques in Ceramics (2qh)

ART 341 Painting Styles and Techniques (2qh)

HMEC 101 Mediterranean Cuisine (1qh)

ITLN/ART/RELB 399 Directed Study (1-2qh)

MUPF 101 Piano (1qh)

* A minimum of three students is required for a class to be offered.

° During this class the teacher will explain and give more information about upcoming trips. Attendance to this class is required to all students but only those who choose to get credit for the class need to complete the assigned homework.

++ This course is open to everyone but it is required for those who wish to take Fashion Design if they don't have any previous experience in Tailoring.

Available courses

2.

REQUIRED COURSES SECOND QUARTER

Livello Elementare / Elementary level (when necessary)

ITLN 111 Phonetics (1qh)

ITLN 151 / 152 / 153 Elementary Grammar (5qh)

ITLN 181 / 182 / 183 Elementary Conversation (3qh)

PLIDA Preparation classes*

Livello Intermedio / Intermediate level

ITLN 251 / 252 / 253 Intermediate Grammar (5qh)

ITLN 281 / 282 / 283 Intermediate Conversation (2qh)

ITLN 162 / 163 Elementary Composition (2qh)

ITLN 212 Italian Culture (2qh)

PLIDA Preparation classes*

Livello Avanzato / Advanced level

ITLN 351 / 352 / 353 Advanced Grammar (3qh)

ITLN 381 / 382 / 383 Advanced Conversation (2qh)

ITLN 262 Intermediate Composition (2qh)

ITLN 212 Italian Culture (2qh)

PLIDA Preparation classes*

If necessary

ITLN 190 Intensive Italian Review I (6qh)

ITLN 290 Intensive Italian Review II (6qh)

* Those wanting to take the PLIDA exam at the end of the year are required to attend all preparation classes

Available courses

2.

ELECTIVE COURSES SECOND QUARTER*

ITLN/HIST/ART 365 Italian Art during the Renaissance and Baroque Periods (2qh)

ITLN/ART 272 Italian Fine Arts and Monuments (1qh)

ITLN/MUHL/HIST 375 History of Italian Music (2qh)

ITLN/HIST/PLSC/RELT 340 Law and Religion in the European Union (2qh)

ITLN/GEOG 310 Geography of Italy (1qh)

RELB/ITLN 342 World Religions (1qh)

ART 322 Fashion Design (1qh)

ART/HMEC 316 The Art of Tailoring (2qh)

ART 312 Decorative Techniques in Ceramics (2qh)

ART 342 Painting Styles and Techniques (1qh)

HMEC 102 Mediterranean Cuisine (1qh)

ITLN/ART/RELB 399 Directed Study (1-2qh)

ITLN/ART/RELB 499 Directed Study (1-2qh)

MUPF 202 Piano (1qh)

* A minimum of three students is required for a class to be offered

Available courses

3.

REQUIRED COURSES THIRD QUARTER

Livello Elementare / Elementary level (when necessary)

ITLN 111 Phonetics (1qh)

ITLN 151 / 152 / 153 Elementary Grammar (5qh)

ITLN 181 / 182 / 183 Elementary Conversation (3qh)

PLIDA Preparation classes*

Livello Intermedio / Intermediate level

ITLN 251 / 252 / 253 Intermediate Grammar (5qh)

ITLN 281 / 282 / 283 Intermediate Conversation (2qh)

ITLN 162 / 163 Elementary Composition (2qh)

ITLN 212 Italian Culture (2qh)

PLIDA Preparation classes*

Livello Avanzato / Advanced level

ITLN 351 / 352 / 353 Advanced Grammar (3qh)

ITLN 381 / 382 / 383 Advanced Conversation (2qh)

ITLN 263 Intermediate Composition (2qh)

ITLN 380 Current Events (1qh)

PLIDA Preparation classes*

If necessary

ITLN 190 Intensive Italian Review I (6qh)

ITLN 290 Intensive Italian Review II (6qh)

* Those wanting to take the PLIDA exam at the end of the year are required to attend all preparation classes

Available courses

3.

ELECTIVE COURSES THIRD QUARTER*

ITLN/HIST/ART 366 Italian Art during the Renaissance and Baroque Periods II (2qh)

ITLN/ART 372 Italian Fine Arts and Monuments (1qh)

ITLN/HIST/PLSC 350 International Human Rights Throughout the History of Europe (2qh)

ITLN/HIST/ART 370 History of Italian Cinema (2qh)

ITLN 313 Advanced Italian Culture (2qh)

ITLN/HIST 303 Italian History (2qh)

ITLN 422 Translation and Interpretation (2qh)++

RELB/ITLN 343 World Religions (1qh)

ART 323 Fashion Design (2qh)

ART/HMEC 317 The Art of Tailoring (1qh)

ART 313 Decorative Techniques in Ceramics (2qh)

ART 343 Painting Styles and Techniques (2qh)

ITLN/ART/RELB 399 Directed Study (1-2qh)

ITLN/ART/RELB 499 Directed Study (1-2qh)

sMUPF 303 Piano (1qh)

* A minimum of three students is required for a class to be offered

++ For Translation and Interpretation, being a 400 level course, an entrance exam may be given.



Plans of Study

B.A. INTERNATIONAL STUDIES, ITALIAN EMPHASIS (36 SEMESTER HOURS SOUTHERN ADVENTIST UNIVERSITY)



REQUIRED COURSES IN ITALY

ITLN 251 / 252 Intermediate Italian
GEO 310 Geography of Italy
IITLN 212 Italian Culture
ITLN 313 Advanced Italian Culture
ITLN 351 Advanced Italian Grammar
ITLN 162, 262 Elementary and Intermediate Composition
ITLN 303 Italian History
ITLN 333 Italian Literature
ITLN 335, 336 History of Italian Art
ITLN 360 Italian Culture in British and American Literature
ITLN 381 Advanced Conversation

* When two or more are listed with a slash, it means you need one or the other.

THINGS TO DO WHEN YOU GO BACK TO SOUTHERN

Students who have not taken the PLIDA level B2 will take the DEE, a standardized test (MDLG 490), that consists of:

- WRITING 2 compositions of 250 words each (Italian)
- CONVERSATION about general assorted themes (Italian)
- READING a one page text (Italian)

Take MDLG 350/450 Global Citizenship class (for this class it is recommended to keep a journal while overseas).

For English majors with a writing emphasis: students can use their independent study papers done in English towards their emphasis in writing. Students must contact Southern to get authorization.

B.A. LANGUAGE AND CULTURE STUDIES, ITALIAN EMPHASIS (36 QUARTER HOURS PACIFIC UNION COLLEGE)



Please see the PUC catalog for full requirements of this major.

ADVANCED PROFICIENCY OPTION

- Students who achieve advanced placement on a departmental Italian language proficiency exam (i.e. an exam taken at PUC, not in Italy) may complete the degree with only 28 hours of credit along with a minor, additional major or A.S. degree in any field.

REQUIRED COURSES IN ITALY

At least 30qh of the following:

- ITLN courses at the intermediate level or higher. Include at least 24 hours of upper-division coursework. Courses must have the ITLN prefix.
- LANG 300 International Cultural Experience through PUC during all three quarters in which they are at Villa Aurora.

B.A. FOREIGN LANGUAGE STUDIES (32 TOTAL SEMESTER HOURS UNION COLLEGE)



Available as a second major only.

REQUIRED COURSES IN ITALY

- 6qh ITLN History, civilization, or literature
 - 21qh ITLN Language or grammar (5qh at 300-level or above)
 - 16.5qh ITLN Modern language electives
- A list of courses that count toward the History, civilization, or literature section has been provided by Union. You can ask the Humanities Division or us to see it.
- At least 18qh of the above courses must be at or above the 300-level.
- Students must also pass the B2 level of the PLIDA exam.
- Upon return to Union, you must take ITLN 485 Advanced Research in a Foreign Language

MINOR IN ITALIAN

(SOUTHERN, PUC, UNION, LA SIERRA, AND WALLA WALLA)



Students wanting a minor in Italian from one of our sister institutions must follow a specific course of study from that university.

REQUIRED CLASSES FOR SOUTHERN

- ITLN 251/252 Intermediate Italian
- GEOG 310 Geography of Italy
- ITLN 303 Italian History
- ITLN 313 Advanced Italian Culture
- ITLN 351 Advanced Italian Grammar
- ITLN 262 Intermediate Composition
- ITLN 381 Advanced Conversation

REQUIRED CLASSES FOR PUC

»» A minimum of 24qh of ITLN at the intermediate level or higher (minimum 8 upper-division hours).

REQUIRED CLASSES FOR UNION

30qh in ITLN; 9 must be 300-level or above. Must include:

- 4.5qh History, civilization, or literature
- 15qh Language or grammar
- 10.5qh Modern language electives

REQUIRED CLASSES FOR LA SIERRA

- 28 units in Italian courses at the intermediate level or higher OR the PLIDA certificate

REQUIRED CLASSES FOR WALLA WALLA

- 28qh beyond the 100 level; 8 qh must be upper-division. Approval of the academic adviser required.
- LANG 406 and LANG 205/or COMM 145 must be taken at WWU.

Plans of Study

MINOR IN ART (LA SIERRA, PUC, AND SOUTHERN)



Students that would like to get a minor in Art from one of our sister institutions in the US must follow a course of study from that specific university. If you attend another university, please speak with the registrar of that university.

REQUIRED CLASSES FOR LA SIERRA

- Required: 30 units in art, (4 units upper division).

Requirements at Villa Aurora:

If 1 class in ARTS 205, 309, or 310 not taken at LSU, 1 of the following:

- ART 335, 336 History of Art

If ARTS 224 not taken at LSU, 4 units from the following:

- ART 341, 342, 343 -Fine Arts Drawing

Select 14 units of electives:

- ART 335, 336 History of Italian Art

- ART 365, 366 Italian Art during the Renaissance and Baroque Periods

- ART 321, 322, 323 Fashion Design

- ART/HMEC 315, 316 The Art of Tailoring

- ITLN/ART 172, 272, 372 Italian Fine Arts and Monuments

- ART/ITLN 255, 356, 357 Techniques of Italian Sculpture I, II, III

- ART/ITLN/HIST 300 Religious Painting in the History of Italian Art

- ART 397 Internship

- ART 399, 499 Directed Study

Plans of Study

Credits recognized by La Sierra University for Visual Art Major taken at Italian Adventist University "Villa Aurora":

- Painting (2,2,0)
- Ceramics/Sculpture (2,2,0)
- Internships (1,1,1)
- Photography (2,0,0)
- Italian Art during the Renaissance and Baroque periods (2,2)

REQUIRED CLASSES FOR PUC

- Consult your advisor about the classes you'll need to take at PUC

Requirements at Villa Aurora:

- 12 hours of electives in the area of Fine Art and Art History. (These electives should be selected in consultation with an advisor from PUC's art department. At least 10 of these 12 must be upper division.)
- ART 341, 342 Fine Arts Drawing (if ARTF 121, 122 not taken at PUC)

Credits recognized by Pacific Union College for Visual Art Major taken at Italian Adventist University "Villa Aurora":

- Techniques of Italian Sculpture I (2)
- PUC Equivalent: ARTF 320 Clay Sculpture
- Internships (1,1,1)
- PUC Equivalent: ARTX 494, MDIA 494
- History of Italian Art (2,2)

Plans of Study

- PUC Equivalent: ARTH History of Western Art I
- Italian Modern Art (1,1,1)
- PUC Equivalent: ARTH 370 History of Modern Art to 1945
- Italian Art During the Renaissance and Baroque Periods (2,2)
- PUC Equivalent: ARTH 116 History of Western Art II
- History of Italian Cinema (2,2)
- PUC Equivalent: ARTH 260 History of World Cinema

Additional Art Courses can count as Art Electives towards degrees (with advance consultation with Advisor)



Plans of Study



REQUIRED CLASSES FOR SOUTHERN

The total required quarter hours are 18 semester hours or 27 quarter hours. Nine of these semester credits can be taken from Villa Aurora.

Requirements at Villa Aurora:

- Electives: 5 quarter hours
- Upper Division Electives: 5 quarter hours Students can fulfill the above studio elective requirement by choosing 9-10qh of the following courses offered at Villa Aurora.
- ART 311, 312, 313 The Art of Italian Ceramics (2,2,2)
- ART 321, 322, 323 Fashion Design (2,2,2)
- ART 341,342, 343 Painting Styles and Techniques (2,2,2)
- ART 315, 316 The Art of Tailoring (1,1) *

*(must be combined with at least 4 qh of Fashion Design to fulfill the credit hour requirement)

Cognates

Art History Courses offered by Villa Aurora. Select 5 quarter hours from the following options:

- »» ART 335, 336 History of Italian Art (3,3)
- »» ART 300 Biblical Subjects in the Renaissance & Baroque Periods (2)
- »» ART 365, 366 Italian Art During the Renaissance & Baroque Period (2,2)
- »» ART 172, 272, 372 Italian Fine Arts and Monuments (1,1,1)

Note: SAU students interested in the art minor for the 2018-2019 school year may do so, but must first send a written request to the SAU Art Department and receive a written authorization.

PLANS OF STUDY (OTHER UNIVERSITIES)



Most of the American universities partnered with ACA are now accepting the Italian minor, though a specific program may not yet be in place. Upon your arrival, we will check together with your school to see what will be required, and decide which courses to take.

The students who are interested in a Minor or Major from Villa Aurora, and are from American Universities other than those previously listed must contact their Registrar's office for more information.

FAQ

FREQUENTLY

ASKED

QUESTIONS

FAQ Frequently Asked Questions



How are the class groups formed?

Students will have a brief interview with the teachers who will then decide which group to place students in. Decisions are based on the student's current level of Italian, other languages spoken, GPA, and personal goals.

What if I get placed at the wrong level?

During the first week, any student who feels that they have been placed at the wrong level can request that the director review his/her situation. More information will be given during orientation.

What classes will I take?

Every quarter, students will meet with the DiLCAI's director to choose the courses they want to take. According to their language level and the electives chosen, students will be registered to attend several hours of classes each morning which will help them to learn Italian grammar, composition, conversation, art, and culture. In the afternoon students will be able to attend diverse workshops such as Sculpture, Fashion, and Mediterranean Cuisine, among others.

Can I audit classes?

After reaching the required minimum of 12 credits, students may choose to audit (AU) existing elective classes for no academic credit. To audit a class, students should indicate this at registration or within one week of the start of the trimester. The attendance policy still applies just as if it was taken for regular credit, however homework and tests will not be required. Students who are already taking 18 credits will still be allowed to audit elective courses but they will be asked to pay out of pocket for the material used in class and for any additional activities such as museum visits.

FAQ Frequently Asked Questions

What happens if I miss a class?

Please see the absence policy on pages 9-10. Unexcused absences or incomplete assignments will lower the student's grade. It is the student's responsibility to figure out what was done in class and be ready for what's due the next day.

- Three tardies will be considered an unexcused absence.
- Students who miss 50% of the class will receive a failing grade and will not be able to withdraw from the class.

And if the teacher is absent?

Students are required to wait a minimum of 15 minutes; after that, if the teacher has not arrived or sent a message for the students to wait, they should inform Antonietta or her assistant. If the absence is prearranged, the teacher will find another time to make up the class according to your schedule.

What kind of credits will I receive?

- For students coming from the U.S.A. or Canada through A.C.A. Students will receive a composite grade if they are in beginning (A1-100) or intermediate (A2-200) level, or a grade in each subject if they are in advanced (B1-300) level. In either case, they will receive a total of 12-18 quarter hours of credit or 6-9 semester credits, according to the courses taken.
- For students from other countries Students from other countries will receive a document, in the language of their preference (English or Italian), certifying their participation in the course, the grades or marks received, and the level of the European Framework.

FAQ Frequently Asked Questions

How will I receive official transcripts?

- ACA students

At the end of each quarter, Villa Aurora will send all transcripts to the ACA headquarters in Maryland. Then ACA will send these transcripts to the students' home universities. Once this takes place, these transcripts will become a part of the student's permanent record at his/her home college. Transcript from the student's home university will include the grades received through ACA at Villa Aurora.

- Students from other countries will receive an official record of their work at the end of the year.

- All students normally receive an unofficial copy of their grades each quarter.

- Additionally, during the graduation ceremony at the end of the school year, students who have finished the school year satisfactorily will receive a certificate of completion of the program







Life on Campus

OUR STAFF

PRESIDENT

Davide Romano

BUSINESS MANAGER

Gioele Murittu

BUSINESS OFFICE

Orazio Berretta

Silvia Monzani

SECRETARY

Maria Beatrice Copiz

Stefano Pellegrini

INFO. TECHNOLOGY

Stefano Pellegrini

DEANS

Silvio Nunes

Melissa Arceo

ACA PROGRAM DIRECTOR

Antonietta Riviello

ACA DIRECTOR'S ASSISTANT

Valeria Juarez

TEACHERS

Marcella Barattin

Raffaele Battista

Pietro Ciavarella

Antonio D'Amico

Ilaria Di Fidio

Giombattista Giombarresi

Erica Mantovani

Claudia Raschellà

Graziella Ricciardo

Tiziano Rimoldi

Antonietta Riviello

Milena Scarazzato

Raquel Vervloet



WHO TO ASK FOR HELP



IF YOU HAVE A BIG PROBLEM

Director: Antonietta Riviello

FOR INFO ABOUT THE PROGRAM

Director: Antonietta Riviello

Director's Assitant: Rodny Aquino

ADMINISTRATIVE INQUIRIES

Computer Services: Stefano Pellegrini

School Secretary: Maria Beatrice Copiz

DORM ASSISTANCE

Dean: Melissa Arceo

Dean: Silvio Nunes (Chaplain)

Assistant Dean: Raquel Vervloet

LAUNDRY ASSISTANCE

Concetta Paternicò

DIETARY NEEDS

Cook: Settimia Presutto

Cook: Graziella Ricciardo

EMERGENCIES

Emergency: 112

Police: 113

First Aid: 118

For all inquiries stop by the Office and speak with Antonietta or her assistant during the posted office hours



Rules for campus life

These few, simple rules are here to help make your stay at Villa Aurora a pleasant one. Please, do your best to respect them. We ask that you keep this booklet available for further reference during your stay.

Rules for campus life

Arrivals/Departures

Students enrolled in the ACA program are permitted to stay on campus, with no additional charge two nights earlier than the official published arrival date, and two nights after the official published departure date with meals included. For any days exceeding the published dates, an additional charge, which includes the room fee, will be required. If necessary, students may make arrangements with the administration AHEAD OF TIME to be able to stay longer, if there is space available.

** Note: We hope that students have already received this notice in the Informational letter we send to future students before they arrive on campus. If you are already on campus, please pay specific attention to the departure information.*

Expected behavior and disciplinary action

Students are expected to respect themselves, others, as well as the school. They are expected to act in accordance with the principles of the Adventist church and its life style. Therefore, smoking, alcohol and drug consumption are forbidden both on and off campus. In case of deliberate disobedience to any of these rules, the deans will speak with the student about the

situation. He or she may be subject to loss of privileges, such as that of going off campus. If the school discipline committee considers the fault to be of extreme gravity or if there is another incident on the student's part, he or she may be expelled and sent home before finishing his or her program of studies, at his or her own expense and without receiving any kind of refund.

Honesty

Theft, lying, fraud, and any other forms of dishonesty destroy trust and friendships. In such cases it may be necessary for the Disciplinary Committee to intervene.

Social, spiritual and cultural life

The school is part of the Seventh-day Adventist educational system, and as such one of our goals is to help the student grow spiritually. In view of this goal, we consider it important for the student to attend the worship programs organized by Villa Aurora and the church.

- A brief morning worship is held every morning at 8:50 am. Your presence is required and important as this time is also used to share information and announcements. Every 3 worships that you miss will count as one absence in your Language course. 3 tardies are equal to 1 absence.

- Monday evening worship at 7:45 pm is required, and attendance will be taken. If you are not present, every two worships missed a month will result in disciplinary action. Friday night vespers are not required but strongly encouraged.

The student will attend the Spiritual activities such as meetings during Week of Prayer and other meetings organized that are of significance to the Institute and the local Florentine church.

Students are required to participate in the spiritual, cultural, and recreational activities organized by our School Dean/Chaplain.

It is important to maintain a spiritual attitude during the Sabbath hours as would be expected at any Adventist institution (Friday sunset to Sabbath evening). Proper behavior and attire on campus is a sign of respect as well as personal activities.

Cafeteria

Three lacto-ovo vegetarian meals are served each day. For lunch and dinner we serve one first course, a second course, fruit, bread, and salad. Students should keep in mind that there may not be as many options as on their home campus and the types of food served may be

Rules for campus life

different from what they eat at home. We ask students to have an open mind and enjoy our traditional Italian food. *In case of allergies, specifically food but also any other types, we ask students to please contact and inform the deans as soon as possible.

Bringing the trays, the silverware, or dishes outside the cafeteria is PROHIBITED.

It is forbidden to enter the cafeteria outside of the scheduled times.

It is forbidden to bring big objects, dirty or clean laundry, and etc. into the entrance of and in the cafeteria. Jackets and coats must be hanged on the hooks outside while bags and backpacks must be put into the cubby holes or on top.

Sabbath Volunteering Every member of the Villa Aurora community, including students and staff, is requested to help in the cafeteria on Sabbath. A rotation system will be implemented and explained. We thank students in advance for their willingness to volunteer their services.

Dorm Rooms and bathrooms

The bedrooms can be personalized as long as the decorations/changes are not permanent and easily reversible. You may not tape, tack or pin anything to the walls. Trash from rooms may

be deposited in the larger dumpsters outside the women's dorm, in front of the long porch of the salottino. The other various containers around campus are divided and recycled by employees of the school so please avoid using them when possible. Rooms are to be kept neat at all times.

Everyone is responsible to clean and take care of his/her own room and bathroom.

Dorm life at Villa, similar as in a family, means that every student collaborates and helps out by cleaning and taking care of the room and services entrusted to him/her. In the event of non-compliance, the student will be summoned and penalized by the deans depending on the gravity of the situation.

We enforce cleanliness not only for aesthetic reasons, but also to help students maintain a healthy atmosphere. Living in a dormitory, it is easy to spread germs and create epidemics. Therefore we ask students to do their best to keep their areas clean. Students will be provided with a broom, mop, bucket, cleaning supplies, toilet paper, trash can and liners, hand soap, light bulbs, fan and anti-mosquito plugs. Students are responsible for purchasing any other things that they might need or want (tissues, hand vacuum, soap/body wash, etc.).

For security reasons, hygienic concerns, and organizational standards the following is NOT ALLOWED:

- a. Keeping perishable food in rooms instead of the dorm's fridge
- b. Bringing outsiders into the dorms without the deans' authorization
- c. Entering the room of someone of the opposite sex without the dean's permission
- d. Taking laundry, blankets, furniture, and other things owned by Villa Aurora out of the dorms
- e. Using electrical or gas appliances for cooking in the dorms
- f. Using fire in any way
- g. Camping in any form on campus without prior express consent Deans are authorized to enter and inspect any and all rooms with or without notifying the inhabitants of the room. We try to respect one's privacy but inspecting for banned substances, unforeseen problems that may occur, or simply general inspections are part of life here at Villa Aurora.

Storage

Personal effects may not be stored in the halls or public spaces in the dorms, specifically the drying of clothes must be done in rooms, or in designated areas. Nothing should ever be put

Rules for campus life

outside of the windows or balconies, including, but not limited to, shoes, and clothes.

School's Safe

Villa Aurora is not responsible for theft within the rooms. Therefore, the first rule of security is to close and lock the door when students leave their room and to always have their key with them. Lost room keys will cost 7 euros each. In addition we suggest that students do not leave items of value in plain sight. Students who have something they believe should be placed in the school safe, are asked to speak with the deans about it. It is advisable to use the safe for money, important documents, and objects of value.

ACA rules regarding security abroad

For all personal travel, students MUST inform the deans in writing of where they plan on traveling to, the dates they will be gone, and how they can be reached if necessary. This decision was voted on by the board of ACA at the request of the American universities for the students' security.

This information will be only used in case of emergency and is restricted to the deans and the director.

Curfew

Curfew is at 11.30 pm from Sunday to Friday. Curfew on Saturday night is extended to 1.00 am. For health and safety reasons, every student is absolutely required to respect curfew. In the event of non-compliance, the student will be summoned and penalized by the deans depending on the gravity of the situation.

Laundry Rules and Regulations

- a. Student will receive 6 items (2 sheets, 1 pillowcase, 2 towels and a quilt) which are washed and changed on a weekly basis. Every Tuesday, students must take the 6 items to the laundry room from 9:00am to 1:00 pm and can pick out the clean item. If any of the 6 items are lost or used improperly (ripped or stained), money will be taken from their deposit to pay for the expenses to fix the damages or replace the item(s).
- b. In order to use the washing and drying machine, students will receive complimentary 4 tokens each week. A personal number will be imprinted on the tokens and they will not be cumulative. Additional tokens can be purchased at the reception of CasAurora (the school's guesthouse) for 3.50 euros each.
- c. Tokens are handed out every Tuesday. Stu-

dents who don't pick up their tokens during this time will receive them the following Tuesday. If tokens are not returned to the laundry at the end of the school year, students will be charged 14 euros.

- e. Detailed instructions that explain how to operate the machines are found in the laundry room.
- f. Students will receive a badge that will allow them to enter the laundry room. If this badge is lost, students will be charged 10 euros.
- g. The laundry room is open from Sunday - Friday, from 7:00 am to 11:00 pm. However, students are asked to be quiet after 9:30pm in order to be respectful to the families living in the building and the guests staying in CasAurora. It is prohibited enter the laundry room after 11:00 pm and before 7:00 am. Entering the laundry room during these hours will make the alarm go off. If this happens, the responsible will have to pay a fine of 20 euros. This fine will not be taken from the deposit, but it will be paid out of the pocket.

Library Rules and Regulations

Students' Rights:

1. All books, periodicals or any other document among the bibliographic material, can be used

Rules for campus life

in the library, except the material that is part of the off limit category.

2. Students can ask for help to the volunteer, the auxiliary, and the librarian (in that order).

3. Students can check out from 1 to 5 books, for a period of 15 days. There are three different kind of book loans:

a. Regular: 15 day loan. This loan can be renovated once.

b. Overnight: Students can borrow a book during the last working shift of the librarian and it must be returned the next morning.

c. Weekly: 7 day loan. This loan can be renovated multiple times. Students' Duties

1. Students who lose a book or any library property will be charged for the value of the book and any additional costs.

2. If a book or any library property is damaged, the librarian will evaluate the damage and decide how to proceed. Students will be charged for all the costs related to the damage.

3. Students who do not return the borrowed book(s) in time, will receive a fine of 0.30 euros for each day of delaying.

4. After using any books or materials, students are asked to leave the these on the designed space so that the librarians can put it back in place.

5. It is prohibited to eat inside the library.

Access to the Buildings on campus

Some of the buildings within the campus have an alarm connected to a private security company that will intervene if any alarm were to go off. Furthermore, there are doors that must remain closed and will sound an alarm if opened for a prolonged period of time. The two alarmed buildings are the school and the multipurpose building. The porch behind the cafeteria is alarmed as well.

Therefore, these buildings and spaces may not be entered from 12:00 AM to 6:00 AM (if there are any variations they will be communicated). Some staff members will be authorized by the administration to access these spaces and they will have to turn off the alarm and set the alarm the moment they leave the building. Unauthorized personnel that enter these buildings during closing hours will make the alarm go off and the security will come to investigate. The security will write a report and we will charge 20 Euros to the person/persons responsible for setting off the alarm. It is also forbidden to close the security doors that are held open with magnetic power (except for authorized staff members) or keep doors open with various objects such as

boxes, door stops, and etc. if they are meant to be closed.

If any of these things mentioned above are done there will be an administrative fine. Within the campus not everyone may access all of the buildings whenever they want. Both students and staff members are invited to access buildings or inner spaces only if they're there to work or for academic reasons or because they live there. This will help the management of the spaces, to keep everything in order and clean, and will respect the service given by staff members. For this reason, the keys will be handed out depending on the use and need of each personnel. Specific needs will be decided by the administration; therefore, it is forbidden to lend or share keys, badges, and access codes with others. In case of loss of a key or a badge it must be communicated to the person directly in charge and to the administration. The responsibility of paying for a lost key/badge or changing the keyhole is given to the person that lost the key.

For security reasons and decorum, to move around campus people must use the inner streets. It is prohibited to take short cuts around flowerbeds, hedges, fences, fields, or agricultural land, etc.



CAMPUS MAP



TIMES TO REMEMBER

MEAL TIMES

Breakfast: 07:30-07:45 (week)
8:30-8:45 (Sat)
8:00-8:15 (Sun)

Lunch: 13:15 -13:35

Dinner: 19:00 -19:20

CURFEW

Week: 23:30

Saturday: 01:00

LAUNDRY

Sheets and towels must be brought to the laundry room on Tuesdays from 9:00-13:00. You may pick up your tokens at lunch time the same day.

LIBRARY

Mon-Thurs 09:00 - 13:00
15:00 - 19:00
21:00 - 22:30

Friday 09:00 - 13:00

Sunday 15:00 - 19:00
21:00 - 22:30

OFFICE OPEN FOR STUDENTS

Accounting Office:
Mon-Fri 11:00-13:00
Wen 16:00-17:00

Secretary Office:
Mon-Fri 9:00-12:30
Tue & Thu 15:30-18:00

President:
make appointment

Business Manager:
make appointment

WORSHIP SERVICES

Monday 19:45 - Aula Magna (required)

Tuesday 9:50 - Aula Magna (required)

VESPERS: Friday, depending on sunset
20:00/20:30 - Chapel (required)

Spiritual Social Club: Friday 21:00-22:30

Sabbath school: 9:45 - dorm living room

Sabbath Service: 10.30 - 12.00 - Church

Spiritual Retreat to Poppi: October 11-13

Spiritual Retreat: October 16-18
April 16-18

ACTIVITIES & SPORT

Gym Night in the City:
Monday 21.00-22.30

Indoor Soccer for 5 in the City:
Thursday 16.00-18.00

Social Activities: Once a month
(Culture, Sport, Recreation)



RULES FOR TOURS



WHEN A SCHOOL TRIP OR TOUR IS SCHEDULED, ALL THE INFORMATION NECESSARY FOR THE TRIP WILL BE POSTED ON THE BULLETIN BOARD OUTSIDE THE DILCAI'S OFFICE.

- Punctuality is **IMPERATIVE**. Those who are late for a scheduled tour will be left behind at Villa Aurora (late departure means possible missed arrivals or important connections with trains, boats, special appointment to museums, etc.)
- The same process is required to return to Villa Aurora, so it is **EXTREMELY** important for students to arrive on time to previously appointed meeting locations.
- Students should participate unless they are sick or have previously notified the faculty in charge to expect their absence. If students choose not to participate in a schedule trip, there will not be any kind of reimbursement.
- While on the tour students should stay with the group while touring. There must be a **PREVIOUS** agreement with faculty in charge if the student is not to remain with the group. However there is usually free time provided for the students to explore for themselves on the tours.
- It is **IMPORTANT** for students to have the contact number of faculty during any tour prior to venturing on their own for communication and safety reasons.
- Some tours will require students to bring a sack lunch and/or breakfast. Students **MUST** stop by the Cafeteria prior to such trips to pick up their meal.
- Beach towels are available upon request. If these are lost, student will need to pay 10 euros. **(Laundry towels cannot be taken outside of campus)**

**REMEMBER: Please convey respect to others by following these guidelines.
THANK YOU AND ENJOY YOUR TRIPS!**





FAQ

FREQUENTLY
ASKED
QUESTIONS

FAQ Frequently Asked Questions

What does the program price include?

When you pay the program price you are paying for transportation to and from the local airport or train station at the beginning and end of the program, tuition, your Personal Account, books used for classes, meals, your room, bed linen, laundry services, Internet service, day trips, and cultural visits. Students only need to bring money to cover their own personal expenses. If students are interested, there may also be a few optional activities throughout the year. These events will be specified in the calendar given at the beginning of the course. Students who decide to participate in these activities will pay the cost out-of-pocket.

What if I withdraw from the program?

Students withdrawing early from any quarter must immediately notify the ACA office in Maryland indicating the date of withdrawal from the program and their expected date of arrival back home. In order to expedite the determination of any refund, prior to leaving the international school, students need to ask the Director of the ACA program at the host campus to send the ACA office the following information as soon as possible:

1. An ACA withdrawal form indicating the date of withdrawal, reason and any pertinent information.
2. The balance on the students' personal accounts. All refunds of any balance owed to students from their personal accounts **MUST** be done by the host campus, not by ACA. **ALL REFUNDS** (including tuition, room & board, unused tour fees and any unused portion of the personal account deposit) are made by the international school directly to the student and must be received prior to the student's departure. ACA is not responsible for refunds left uncollected by the student.

The total ACA charges for students withdrawing early will include the non-refundable \$100 deposit plus a proration of the total term's charges based on the length of stay in the program and in the dormitory as determined by the international school. Prepaid tour fees may not be refunded by

FAQ Frequently Asked Questions

tour providers and thus may not be refunded to the student. **No refunds for tuition or room and board will be given after the student has completed ONE MONTH of the academic quarter.**

What is my Personal Account at Villa Aurora?

Your personal account is similar to a safety deposit. It is a sum of 60 euros per quarter that you study at Villa, set aside from the program price, and held by the accountant to cover any loss or damage you may incur to any part of school property. This assures that the items provided to you by the school (i.e. linens, towels, laundry tokens, keys, books etc.) are returned in good condition. If you have broken or damaged anything, the money to fix or replace that item will come out of your personal account.

***For the 3rd quarter:** BEFORE it is possible to collect the sum, you must have your room cleaned and left in the same condition it was in when you moved into it. You must also have returned all of your towels and sheets in good condition to the laundry , and your KEYS to the dean. The dean must make an inspection of your room before the final deposit can be returned to you. In the event that there is damage done which exceeds the sum left in your deposit when you leave, you may be asked to pay out of pocket to fix or replace the item(s).

What happens if I need medical attention while at Villa?

If you feel sick, contact your dean immediately. A doctor will see you if you wish, and if not, the dean will try to make you comfortable and check on your progress. Class absences will not be excused unless the dean has been informed at once.

Do I have insurance coverage at Villa Aurora?

ACA students are covered by ACA/ARM insurance. Villa Aurora will advance the money needed to

FAQ Frequently Asked Questions

momentarily cover any costs incurred because of illness or accident. However, with the help of a dean, students will need to fill out the insurance forms as soon as possible, for the students to be reimbursed by ACA. While you are traveling (apart from school activities), the school cannot pay for any medical expenses. However, if you go to a doctor for medical help and pay out of pocket, turn in the receipts to dean so that you can be reimbursed by ACA. Therefore be SURE to get the bill from the doctor, otherwise ACA will not be able to reimburse you.

Students from the European Community should bring with them a letter from the Social Security Offices of their country in order to be able to receive medical attention in Italy (form E111). Any other students coming from outside of the European Union and the United States of America should request insurance coverage for accidents and illness from their own insurance company before arriving in Italy.

What does insurance cover?

Insurance covers all emergency-type incidents and medications necessary to treat them. This coverage begins 15 days prior to arrival on campus and lasts 15 days after departure. For more details, please ask the deans.

*It does NOT cover over-the-counter medication (Nyquil, allergy medication, nonprescribed medicinal creams, and non-prescription drugs), or treatment of chronic or preexisting illnesses.

*It does NOT cover any normal dental or eye work and examinations, regularly scheduled medical examinations, unless they result from an accident that occurred while as a student here

FAQ Frequently Asked Questions

Quiet Times

Please be considerate during weekday study hours from 10.30 pm to 7.30 am, Sabbath from 11.30 pm to 8 am, as well as Sunday morning which is also considered quiet time.

Is there a dress code?

As a Christian educational institution, Villa Aurora has established a dress code emphasizing modesty, cleanliness, neatness, and professional appropriateness. Students must be compliant with the following dress code:

Men

1. Modest pants worn at the waist with shirts or sweaters
2. Modest recreational apparel

Women

1. Modest dresses, skirts, or pants with shirts or sweaters
2. Modest recreational apparel, including one-piece swimsuits

Men and Women

1. Shorts are not to be worn in classroom buildings.
2. Shoes and shirts are required in all non-recreational public places. Specifically prohibited in public areas:
 1. Sloppiness, tank tops, pajamas/lounge wear, and clothing that with printing that contradicts university standards
 2. Tight fitting and revealing styles, sheer fabrics, low-cut tops, exposed camisoles, miniskirts with-

FAQ Frequently Asked Questions

out leggings, and skirts with deep slits

Is worship required?

The school is part of the 7th-day Adventist educational system, and as such one of our goals is to help students grow spiritually. In view of this goal, we consider it important for the student to attend the worship programs organized by Villa Aurora and the church.

- A brief morning worship is held every morning at 8:50 am. Your presence is required and important as this time is also used to share information and announcements. Announcements made during this time won't be repeated, if students are absent, it will be their responsibility to get the information from their fellow classmates.

- Monday evening worship at 7:45 pm and Vespers are also required. Attendance will be taken at these at these worships.

Do I have to clean my room?

Yes. Rooms are to be kept neat at all times. Room check will be done every Friday afternoon.

Dorm life at Villa, similar as in a family, means that every student collaborates and helps out by cleaning and taking care of the room and services entrusted to him/her. In the event of non-compliance, the student will be summoned and penalized by the deans depending on the gravity of the situation.

Where can I withdraw money?

Students can find ATM machines in all the banks in Italy and at some convenient stores. Bank of America cardholders can withdraw money from BNL ATMs without additional fees. There is a BNL ATM machine near the school in Viale Morgagni.

FAQ Frequently Asked Questions

Can I take weekend trips?

In order to spend the night outside of the dorms, students under 18 must request permission from their dean before leaving campus, and must be accompanied by their monitor or an adult. Additionally, minors will be asked to have their parents sign a minor disclaimer form. Students over 18 who make plans to leave campus overnight should inform the deans ahead of time in writing with the dates and destination of their trip unless it is for an activity organized by the school. This information will be only used in case of emergencies and is restricted to the deans and the directors. Students are welcome to use Facebook, WhatsApp, etc. to communicate this to the deans. Failure to notify the deans may result in disciplinary action.

Can I stay at the school during Christmas break?

If you wish, you may remain at the school during your Christmas vacation but you must notify the administration of your stay **AHEAD OF TIME**. During Christmas vacation, the school (including the dormitories and the cafeteria) will be closed, so you must make previous arrangements with the dorm and kitchen staff to use these facilities.

Is there a laundry service?

The school will provide you weekly with clean sheets, pillow cases and towels. You will wash and dry your personal laundry by yourself. The school will provide you with four tokens per week and a key card for the laundry room, washing machine, and dryer. An assistant will help you learn how to use the machines. For more information, see Laundry Rules.

Is Internet Available?

According to Italian laws, students must come to the school office with their passport to get per-

FAQ Frequently Asked Questions

sonal user name and password in order to get Internet service. Once this is done, Wi-fi is available in the school building, cafeteria, library and dorms.

Can family or friends stay on campus to visit?

Villa Aurora offers two of the students' closest family members (parents and siblings) a free stay on campus for two nights with meals included. This offer cannot be extended to other family members or friends. To stay in the dorms, guests pay 35 euros a night. Students of other ACA programs receive a special price of 25 euros. Meals are added for free as a bonus. Guests may also stay in CasAurora. The reservation should be arranged with CasAurora directly centro@casaurora.it. Prices vary and meals are paid for additionally.

Are there mosquitoes?

Every year we bring pest control to exterminate the mosquitos, because unfortunately we do have many mosquitoes in the area when there is warm weather, however the deans provide each room with a mosquito-killing plug-in and you can find bug spray in different stores.

Who do I ask if I need light bulbs, toilet paper, etc.?

If you have any problem, need anything, or have something that needs re-pairing, contact one of the deans or assistant deans. You may speak with them or send them a message using Facebook, WhatsApp, etc.

Are there stores nearby?

There are many stores and shops near Villa Aurora which sell a variety of products. If you are looking for something specific, you may want to ask a dean or teacher. The nearest grocery stores are Carre-

FAQ Frequently Asked Questions

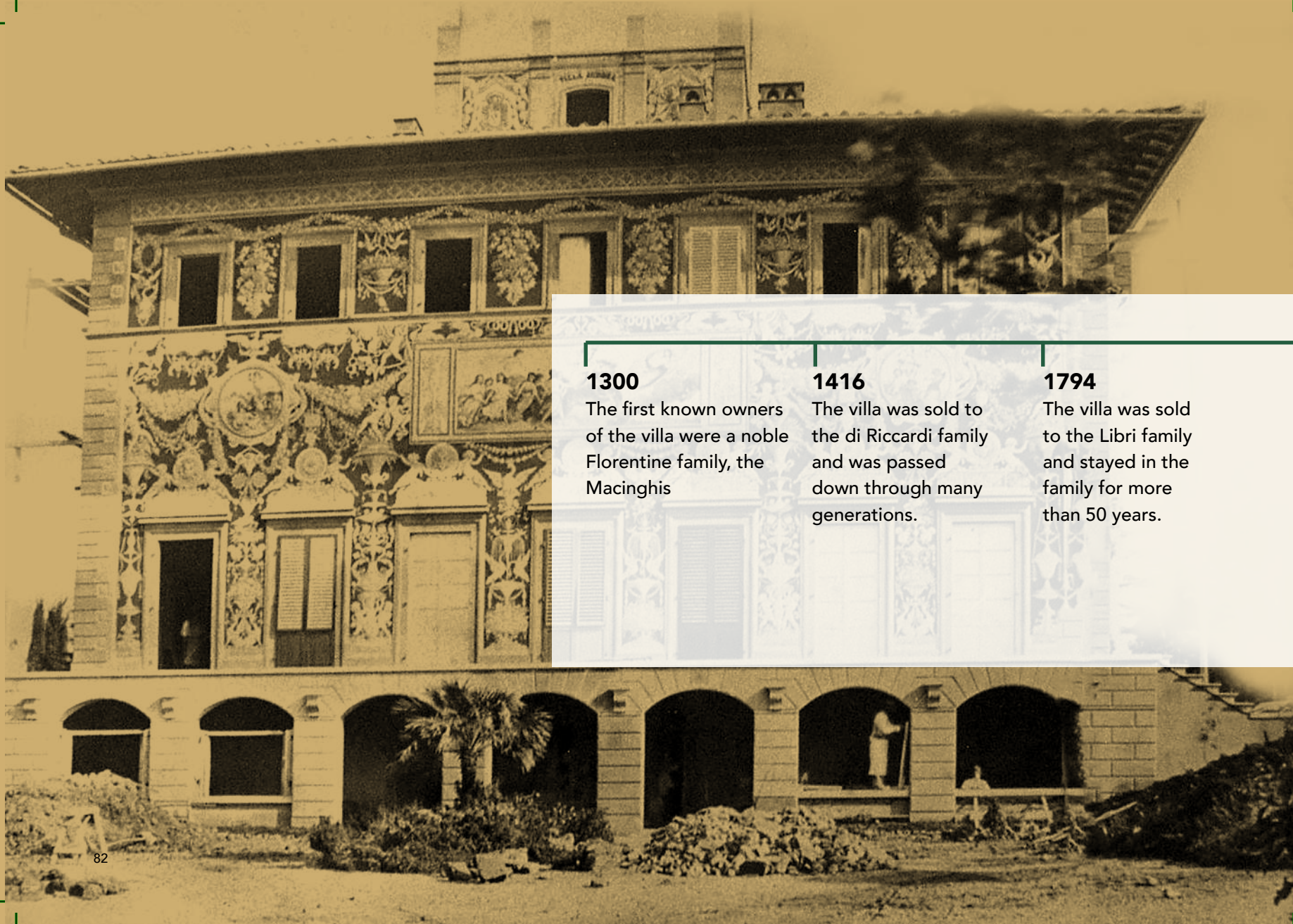
four Express, Coop, and Conad. They sell non-food items as well. If you would like to buy toiletries (shampoo, deodorant, feminine hygiene product, toothpaste) of a brand you are familiar with, you may want to go to a “Profumeria.” In viale Morgagni there is a store called CADDY’S which sells toiletries, cleaning supplies, etc. at great prices. For school supplies we recommend a “Cartoleria”.

Is the water safe to drink?

Yes. All the campus water has been treated and is safe to drink, although some may find that the water doesn’t have a pleasant taste. The water with the most complete treatment and best taste is available in the cafeteria and in the school building.

Is dating allowed on campus?

A Christian school is a wonderful place to make new friendships, and many of them will last a lifetime. We do ask however, that, if you enter into a relationship while at Villa, you always maintain an attitude of respect, both to the person you are dating, and to those around you. Excessive PDA is discouraged.



1300

The first known owners of the villa were a noble Florentine family, the Macinghis

1416

The villa was sold to the di Riccardi family and was passed down through many generations.

1794

The villa was sold to the Libri family and stayed in the family for more than 50 years.

VILLA AURORA THROUGH THE YEARS

1800

Villa was owned by the Leon Vita family from 1800 to 1850

1850

The villa was sold to the Bartolommei family.

1875

The villa passed to the German Schmitz family. They were fond of botany and planted many of the exotic plants you will find on campus, this family, made many renovations to the property and gave it the name of "Villa Aurora".

1901

The villa passed to Giuliano Caccia

1947

Margherita Maquay, Giuliano Caccia's wife, sold the villa to the Adventist Mission in 1947

THIS IS THE HISTORY OF VILLA AURORA, WHERE GENTLEMEN AND NOBLES HAVE LIVED. NOW YOU TOO GET TO LIVE INSIDE THESE ANCIENT WALLS AND BECOME PART OF VILLA AURORA'S HISTORY.

HOW CAN MY PARENTS SEND ME MONEY?

If, for any reason, your parents decide to send you extra funds while you are here, there are a couple of ways to do it:

- Perhaps the simplest way would be for them to transfer funds directly to your bank account, which you can then withdraw from an ATM here.
- It is also possible to make a Bank Transfer. If you choose to do so, you should make use of the following information:

INTESA SANPAOLO SPA

IBAN: IT65 B030 6909 6061 0000 0077 134

SWIFT/BIC: BCITITMM

To the name of Istituto Avventista di Cultura Biblica - Via del Pergolino 12 - 50139 Firenze

You should tell the school accountant you are expecting the transfer, so that he can watch out for it and tell you when it arrives.

VILLA AURORA

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